

**PURCHASE ORDER**  
**SENATE OF THE PHILIPPINES**  
Entity Name

Supplier : <b>ACCESSORIES AND SUPPLIES DEPOT, INC.</b>	P.O. No. : <b>PO-23-09-234</b>
Address : 110 Labo St. Brgy. Salvacion, Laloma, Quezon City Tel No. : 5162133 / 559-4941 TIN : 005-679-268-000	Date : 27-September-2023 Mode of Procurement: SHOPPING Reference P.R. No. : <b>PR-23-08-642</b> HRMS AB No. : <b>AB-23-08-073</b>

Attention : KYRA D. EBOJO  
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein:

Rm. 401 Property and Procurement Service Place of Delivery : <b>SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY</b>	Delivery Term : <b>60 Working Days</b>
Date of Delivery : _____	Payment Term : <b>Government Terms</b>
	Warranty : <b>One (1) Year</b>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	UNIT	<b>PRINTER, INKJET, All-In-One</b> Specifications per PR: Printer, All-In-One Ink Tank Inkjet ·All-In-One Ink Tank Inkjet Printer ·Print, Scan, and Copy with ADF ·At least 15ipm black and 8.0 ipm color print speed (ISO 24734 A4 Simplex) ·At least 30 sheets ADF tray capacity ·At least 250 sheets input tray capacity ·At least 30 sheets output tray capacity ·Flatbed scanner with 1200x2400dpi optical scan resolution ·Printer paper size: A4, Letter, Legal ·USB port ·LAN port ·WiFi Direct ·Automatic duplex printing ·One (1) year warranty  Offer: Epson L6270  ----- Nothing Follows -----	1	16,938.00	16,938.00

**RECEIVED**  
 OCT 02 2023  
 RGA Time: 5:00pm  
 Property and Procurement Service  
 OCT 02 2023  
 5:00pm

**RECEIVED**  
 OCT 02 2023  
 By: [Signature] Time: 5:08  
 Administrative Management Bureau  
 LEGISLATIVE ACCOUNTING SERVICES  
 OCT 02 2023  
 1:15 PM

200-2023-10-7604  
 10-02-2023

Page 1 of 1 **Grand Total: P16,938.00**

(Total amount in words) Sixteen Thousand Nine Hundred Thirty-Eight Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours: [Signature]  
 Signature over Printed Name of Supplier **EXEC. DIR. RENATO B. CHUA**  
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES  
 Date \_\_\_\_\_

Fund Cluster: _____ Funds Available: _____ Signature over Printer Name of Chief Accountant: <u>[Signature]</u> <b>JUDITH C. JEBULAN</b> Director III, Legislative Accounting Service	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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**NOTE:** The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-23-08-073) OPENED ON 9/05/2023 AND PER BAC ADVISORY RE AWARD DTD 9/26/2023

rtgarcia  
 9/27/2023 11:29:17AM